

12-Month Planning Checklist

A BEGINNER'S GUIDE TO CONQUERING THE WEDDING PLANNING PROCESS AND LIVING TO TELL THE TALE.

12 MONTHS

- Choose the date and time for wedding and rehearsal.
- Create your budget, then select ceremony and reception sites.
- Set up a wedding website and email account.
- Decide on your wedding theme and colors.
- Choose an officiant and meet with him or her to learn about any premarital requirements.
- Start planning the guest list to get a rough head count.
- Choose your attendants.
- Book the musicians for ceremony and reception.
- Choose dress and accessories. Schedule delivery date and initial fittings.
- _____
- _____

NINE MONTHS

- Select dresses for bridal attendants.
- Decide on vendors: planner, caterer, photographer, videographer, floral, transportation, hair, makeup.
- Have engagement photos taken.
- Register for gifts at bridal registries of your choice.
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- _____

SIX – EIGHT MONTHS

- Choose dress and accessories. Schedule delivery date and initial fittings.
- Reserve any rental equipment such as tables, chairs, and tent (if necessary).
- Choose a baker, then order your wedding cake and groom's cake.

- Select your wedding stationery, then mail save the dates.
- Plan the rehearsal dinner.
- Choose favors, then order or begin to assemble them.
- Finalize guest list.
- Schedule hair and makeup trials.
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- _____

THREE – FOUR MONTHS

- Choose the ceremony music, and discuss reception music with band or DJ.
- Discuss menu details with caterer.
- Confirm out-of-town guest accommodations.
- Order wedding rings and arrange for engraving.
- Plan meeting for prenuptial agreement.
- Order men's attire.
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- _____

TWO MONTHS

- Mail invitations.
- Confirm details for rehearsal dinner, ceremony, and reception.
- Plan bachelor and bachelorette parties.
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- _____

ONE MONTH

- Pick up rings and check engraving.
- Confirm details with the florist, caterer, entertainers, and officiant.
- Have your final dress fitting. Use this as a trial run with full hair, makeup, and accessories.

- Buy gifts for attendants, flower girl, ring bearer, fiancé, parents, and anyone else who helped make the wedding extra special.
- Host bachelor and bachelorette parties.
- Plan for floral and dress preservation.
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- _____

ONE WEEK

- Obtain marriage license.
- Write toasts and vows.
- Give assignments to wedding party members and remind them of rehearsal details.
- Confirm timetables and details with all vendors.
- Notify caterer of the final guest count.
- _____
- _____

ONE DAY

- Deliver welcome bags to guest accommodations, if you have them.
- Get a manicure and pedicure.
- Hold rehearsal dinner and hand out special gifts to the wedding party.
- Prepare tip envelopes for vendors and arrange for someone to distribute them the day of the wedding.
- _____
- _____

WEDDING DAY

- Arrange to get checked in and have luggage delivered to your hotel.
- Relax and enjoy the day!
- _____
- _____